

GENERAL INSTRUCTIONS FOR REGISTRATION OF SWS COURSES

Step 0 Login on the SWS website and follow the highlighted box (Red Box)

Go to link: <http://sws.cept.ac.in/>



SWS
SUMMER WINTER SCHOOL

HOME ABOUT COURSES NEWS STUDENT FAQS

SIGN IN →

HOST OF OPPORTUNITIES & INITIATIVES.

Search courses

The courses currently displayed on website are for Summer School 2017.

SUMMER WINTER SCHOOL

The Summer and Winter Schools (SWS) at CEPT University are opportunities for students to gain valuable learning experience that goes far beyond the structured classrooms.

LEARN MORE

ANNOUNCEMENT

NO ANNOUNCEMENTS

NEWS

SS17 Call for Proposals
02 JAN 2017

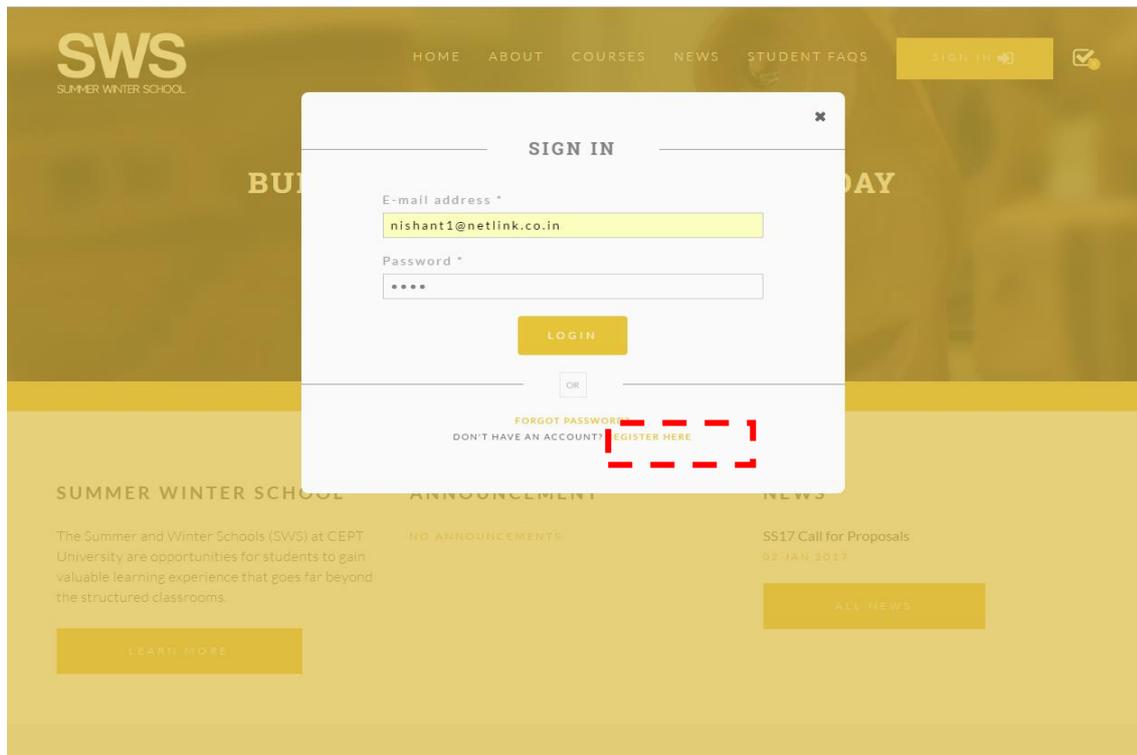
ALL NEWS

Step 1: Details for NON-CEPT STUDENTS/PROFESSIONALS

Non CEPT Students or Professionals need to register by clicking on the top of the registration tab as a NEW Student and fill up all the Personal Information in the Portal. (Refer the above screenshot)

Note for Non CEPT Student: Please note that if you are registering in the Summer Winter School as non CEPT students, you must be a bona fide student in any education institution in India or abroad. You will have to submit bona fide certificated to summer winter school. You can upload the same or else can send the same through mail also on the email ID summerwinterschool@cept.ac.in after the completion of the registration process. This is a mandatory requirement for getting enrolled in any course.

Note for Professional: Please note that if you are registering in the Summer Winter School as a Professional, you must be read the rules given in the student handbook carefully and submit the required documents of your association with current organization. This is a mandatory requirement for getting enrolled in any course.



Once you click the SIGN IN button the next screen would be seen as above kindly click the register button as highlighted in the above screen and complete the registration process. You need to fill in all the mandatory details asked in the form. Please use your current active email ID for the registration process only. Once you complete filling up the form you would receive an email of the Unique Student Code generated for SWS. You would be requiring the same code for all further correspondence of SWS.

Student Code generated for SWS. You would be requiring the same code for all further correspondence of SWS.

Step 1: Sign In for CEPT STUDENTS

SWS
SUMMER WINTER SCHOOL

HOME ABOUT COURSES NEWS STUDENT FAQS SIGN IN

SIGN IN

E-mail address *
nishant1@netlink.co.in

Password *
....

LOGIN

FORGOT PASSWORD?
DON'T HAVE AN ACCOUNT? REGISTER HERE

SUMMER WINTER SCHOOL ANNOUNCEMENT NEWS

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CEPT STUDENTS: For logging in the system, the students registered with CEPT University need to enter the registered CEPT e-mail id and password (newly admitted students would be given password separately by e-mail).

Step 2 Selections of Courses

The screenshot displays the SWS (Summer Winter School) website interface. At the top, the navigation bar includes 'HOME', 'ABOUT', 'COURSES', 'NEWS', and 'STUDENT FAQS'. A progress bar shows three steps: '1 Select Courses', '2 Set Course Priority', and '3 Pay Fees'. A dropdown menu for the course 'HOW TO MAKE POP UP' is open, showing '11 Days' and 'CEPT Campus' with a 'SET COURSE PRIORITY' button. Below the navigation, there are filters and a grid of course cards. Each card includes a course ID, title, instructor, credits, duration, and location. The 'ENROLL' button for the first course, 'S17FA001', is checked and highlighted with a red dashed box.

Course ID	Course Title	Instructor	Credits	Duration	Location
S17FA001	ARCHITECTURE HOW TO MAKE POP UP	Prantik Chattopadhyaya Kruti Thaker	5 Credits	11 Days	CEPT Campus
S17FA002	ARCHITECTURE ASSEMBLAGE - PRIMACY OF IMAGINATION AND JUXTAPOSITION	Sharad Sheth	3 Credits	14 Days	CEPT Campus
S17FA003	ARCHITECTURE ARCHITECTURE IN MOTION : MAKING OF BUILT FORM THROUGH RAPID DEPLOYABLE SYSTEMS	Vicky Achnani Kiran Vaghela	5 Credits	18 Days	CEPT Campus
S17FA004	ARCHITECTURE MEDIA, TRANSMEDIA, AND THE MULTIPLE ARTS	Gavin Keeney	5 Credits	15 Days	Ljubljana, Slovenia, Venice, Italy

Go to course tab given on top of the SWS page. After that click on enrol check box for selecting the course option of your choice. After selection of the courses you are required to click on **Set Course Priority**. You can scroll down for more courses.

Step 2.1 Selecting the priority & Applying Credits

After selection of the courses from the courses page, you will have to go to Set course Priority. On that page you will have to set the course priority and also you will have to choose the credits you want to apply for. Maximum 10 credits you will be able to apply.

Note: In case of time clash of courses you would be shown a warning indicating a time clash. However, you would be still able to select the courses and you would be allotted either of the courses based on your preference.

The screenshot displays a four-step process: 1. Select Courses, 2. Set Course Priority, 3. Pay Fees, and 4. Accept Courses. Step 2 is active.

STEP 1 - SET COURSE PRIORITY

1 **S17FA001** **HOW TO MAKE POP UP**
Prantik Chattopadhyaya | Kruti Thaker
5 Credits | 11 Days

2 **S17FA003** **ARCHITECTURE IN MOTION : MAKING OF BUILT FORM THROUGH RAPID DEPLOYABLE SYSTEMS**
Vicky Achnani | Kiran Vaghela
5 Credits | 18 Days

SCHEDULE CONFLICT

S17FA003
ARCHITECTURE IN MOTION : MAKING OF BUILT FORM THROUGH RAPID DEPLOYABLE SYSTEMS
22-May-2017 to 08-Jun-2017

S17FA001
HOW TO MAKE POP UP
22-May-2017 to 01-Jun-2017

BACK TO SELECTION

STEP 2 - ENTER CREDITS

Enter Number of Credits you wish to enroll for (max. 8): **CHANGE**

Your fee would be calculated based on credits you enter.

SAVE MY COURSES **NEXT PAY FEES**

Step 3 Payments of Fees/ Registration

- 1) View the charges and fees per credit as applicable.
- 2) Read the student hand book and tick the undertaking before making the payment.

← → ↻ https://sws.cept.ac.in/pay-fees

PAY FEES

Select Courses 1 Set Course Priority 2 Pay Fees 3 Accept Courses 4

Note: The registration process will be considered complete, only after fees are paid. Changes are not permitted in course selection or their priority, once fees are paid.
[Click here](#) to view online/offline payment charges. [Click here](#) to view cost per credit.

15 Points undertaking from the students enrolling in SWS

- Will not engage in:
 - Feigning of any kind as the same is prohibited by law;
 - Willful defiance of orders and instructions issued from time to time;
 - Any activity individually or collectively which may obstruct smooth administrative functioning or which is in contravention of pronounced university policy;
 - Create any obstacle in the smooth running of the courses;
 - Insubordinate to Faculty & Staff directly or indirectly;
 - Carry out unlawful activity.
- I will maintain:
 - Correct personal behavior and conduct towards all while inside classes/studios, workshops, laboratory, office in/off campus.
 - Sense of proportion and balance during extracurricular activities.
- I will abide by:
 - Any instructions and directions issued by the faculty and administrative authorities in the letter and spirit intended;
 - Have in possession identity card issued and produce the same on demand;
 - Manage any funds placed at my disposal economically, truthfully and submit accounts at laid down schedules;
 - All teaching sessions of the course(s) offered;
 - Attend site visits assigned and prepare site reports thereof.
- I fully understand that:
 - The Summer and Winter Schools are regulated similar to academic semesters;
 - During the site visit (or field visits) and project work I am required to carry out work on my own and independently, and these sessions are regulated similar to academic behavior on campus.
- I understand and agree that the University reserves the right to make changes to the Program or travel (if required) at any time and for any reason, with or without notice, and the University shall not be liable for any expenses incurred by me in connection with such changes. The University is not responsible for any losses incurred by me as a result of any operational and/or itinerary changes, regardless of whether the University makes a flight arrangement. Any additional expense resulting from the above will be paid by me.

I hereby acknowledge and understand all the above clauses and conditions and have read the [student handbook](#) and agree to abide by it.

I have read the [student handbook](#), and agree to the rules outlined above.

CONTINUE TO PAYMENT

The mode of Payment of Fees: - Online Only. Please see the details below.

Kindly please note the following necessary steps

- a) Please check your details in the online payment option. You would not be able to register your courses without fee payment.
- b) Fees mentioned for professionals are the total amount with service tax.

The screenshot shows the SWS Summer Winter School website. The navigation bar includes links for ABOUT, COURSES, NEWS, STUDENT FAQS, CONTACT, and a NETLINK button. A note states: "Note: The registration process will be considered complete, only after fees are paid. Changes are not permitted in course selection or their priority, once fees are paid. Click here to view online payment charges. Click here to view cost per credit." Below this, a table lists fees: Fees ₹ 24000 and Total Payable ₹ 24000. The ONLINE PAYMENT section shows "Fees due for 4 credits. ₹ 24000" and a "PAY VIA CCAVENUE" button.

Online Payment Mode:- You can pay through citrus. Kindly refer the below screenshot

1. CITRUS: Net Banking/ Credit – Debit Card

The screenshot shows the CEPT UNIVERSITY online payment interface. The user is logged in as "test_student". The Billing Information section includes fields for Test Student, Ahmedabad, 382415, Ahmedabad, Gujarat, India, 09898098980, and test_student@cept.ac.in. The Payment Information section shows options for Credit Card (State Bank of India, ICICI Bank, HDFC BANK), Debit Cards (Kotak, AXIS BANK), and Net Banking. The Total Amount Payable is INR 24000.00. The interface also includes an ORDER DETAILS box with Order #: WStest_studentP2122091843, Order Amount: 24000.00, Convenience Fee: 0.00, Tax(18.00%): 0.00, and Total Amount: INR 24000.00. A note at the bottom states: "Note: We will redirect you to the bank you have chosen above. Once the bank verifies your net banking credentials, we will proceed with your payment. I agree with the Privacy Policy by proceeding with this payment." Buttons for "Make Payment" and "Cancel" are visible.

Step 4 Completing the Registration

Online Payment Mode

Please note that once the online payment transaction is successfully completed the registration process is completed and you have successfully registered for the SWS course option of your choice. ***In case the amount has been deducted and the registration process is not completed, kindly write an email on summerwinterschool@cept.ac.in with the transaction details or drop in to the office.***