

For Fees Paying Students

Grant Type:

Fee Instalment  Tuition Waiver  Domestic Travel  International Travel

INSTRUCTIONS

- Refer the Students Handbook on SWS Website (Page 8 & 9) and check for assessing your eligibility.
- Students applying for fee instalment need to get approval from Ms Hansa Gohel (Admin Office) & send a mail at Summer Winter Office. **(You need to fill details from A1 to A4 only).**
- **Bank Account must be in the name of the applicant applying for grant.**
- Applications to be submitted to Ms Hansa Gohel, Admin Office between 3 pm to 5 pm. **Last date for submission: 14<sup>th</sup> Sept. 2018, 5 P.M.**

A. PERSONAL & ACADEMIC DETAILS					
1	Name of Applicant:				
2	Faculty of:		Course Enrolled:		
3	Roll No:		Email ID:		
4	Presently registered semester:		Mobile No:		
5	Last Academic Record Spring Semester 2017-18		GPA:		Average Aggregate:

B. FAMILY DETAILS			
1	Name of Parent / Guardian		Relationship with Candidate
2	Occupation/s		No. of earning members in family
3	Address		
4	City & Pin Code		State
5	Annual Income in Rs. (Financial Year : 2017-18)		

C. BANK DETAILS (Account must be in the name of the applicant applying for grant)													
1	Name of Account Holder:												
2	Name of Bank & Branch Address:												
3	Account Type												
4	IFSC / NEFT Code												
5	Account Number												

WINTER SCHOOL 2018 COURSE OPTED FOR:						
Priority	Preference Wise Course Code	Corresponding Course Name	Credits	Amount Paid	Location	SWS Office
1						
2						
3						
4						
5						

E.	Documents required (Please tick this list before submitting)	
1	Copy of Income –tax return Financial Year 2017-18 Assessment Year. 2018-19 should be submitted.	
2	Copy of Bank statement of Financial Year 2017-18 (salary or business account) should be submitted	
3	In case of Income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper is required.(As per attached Format)	
4	Copy of Bank passbook or blank crossed cheque of the bank (Account must be in the name of the student applying for grant)	
5	Result – Grade Report of last semester (Monsoon 2017 Spring Semester 2018)	
6	Any other documentary proof, as asked by the office should be submitted.	

DECLARATION			
I certify that the statements furnished herein are true to the best of my knowledge and grant my permission for this information to be shared with main administrative office.			
Signature of Applicant		Date of Application	

RECOMMENDATION OF DEAN/COORDINATOR			
I hereby approve of the above application and recommend this nomination for the above Tuition/Travel Waiver			
Signature of Dean/Coordinator		Date of Approval	

FOR OFFICE USE ONLY			
Received by		Date of Receipt	

(Specimen to be typed on Rs. 50/- non judicial stamp paper and duly notarized and submitted along with the application form).

**AFFIDAVIT DECLARATION OF FAMILY INCOME**

I, .....(Father / Mother/ Guardian) of.....(Name of Student) bearing Code No. .... who is studying in .....hereby declare that our annual family income from all sources (Financial Year 2017-18) is Rs...../- [in word] Rupees.....

I understand that the University may, at its discretion, request any additional documents/ information, or may undertake a random / surprise home-visit to verify the above claim. If at any stage, it is found that the information given by me is false/not true, all benefits given to my son/daughter/ward under the scheme of “Tuition Waiver Winter 2018 “ shall be withdrawn, all paid money recovered with penal interest, and legal action as deemed fit, may be taken against me or my son/daughter/ward.

Date:

Signature:

(Name & Signature of the Parent/Guardian)

Place:

Residential Address:

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